

LAUREL SPRINGS BOARD OF EDUCATION  
REGULAR MEETING  
MAY 15, 2024 7:00 PM

Meeting Called to Order: President, Mr. Erik Stones

**EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances exist;

**NOW THEREFORE BE IT RESOLVED** by the Board of Education of the Town of Laurel Springs in the County of Camden and State of New Jersey, as follows: The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter: Personnel matters, contracts/litigations, negotiations, matters of attorney/client privilege. Any discussion held by the Board which need not remain confidential, will be made public as soon as is practicable. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene to public session at the conclusion of the executive session. This Resolution shall become effective immediately.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

**CLOSE EXECUTIVE SESSION**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

Open Public Meeting Statement:

“The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend any meetings of public bodies at which their interests may be discussed or acted upon. In accordance with provisions of this Act, the Laurel Springs Board of Education has caused notice of this meeting to be published by having the date, time, purpose and place thereof published in the Courier Post and posted on authorized premises.” The secretary certifies that all requirements of the Sunshine Law have been met.

**Pledge of Allegiance:**

**Roll Call:**

Mrs. Kimberley Brisbin  
Mrs. Betty Hobbs  
Mrs. Cathy Ivins-Sims  
Mr. Matthew Minder  
Mr. Douglas DelPidio  
Mr. Erik Stones  
Mrs. Carolyn Redstreak  
Mrs. Alison Manny  
Mrs. Monica Korn

**Announcement of Notices/Communications**

**Limited Citizen Participation-** This is the first of two opportunities in which the public would like to address the Board on Board Agenda items only.

Concerns stated, or actions requested by the public, will be taken under advisement by the board for investigation, discussion, and action or disposition at a later time/date.

Pursuant to NJSA 10:4-12(b), the Open Public Meetings Act, the Board shall not discuss personnel, litigation, Negotiations, Attorney-Client Privilege matters and shall not respond to comments made by members of the public.

Employees of the Laurel Springs School District retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not entertain such comments. Nor shall the Board be held liable for comments made by members of the public. Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.

When addressing the Board, please respect the following procedure:

1. Be recognized by the Board President
2. State your full name and address before commenting.
3. Identify the resolution on which you will comment.
4. Limit your comment(s) to the specific resolution.
5. Per Policy #0167, each statement made by a participant shall be limited to five minutes duration.

**Secretary's Report**

**Superintendent's Report**

**Committee Reports**

**Yellin Representative Update**

**Sterling Representative Update**

**Board Action Items:**

**1. Resolution No. 0524-01**

BE IT RESOLVED that the Board Secretary's and Treasurer's Report for **March 2024**. be approved as certified by the Secretary of the Board that no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 18A:22-8 and 18A:22-8.1, and

Be it further resolved that, pursuant to N.J.A.C. 6:20-2.13(3), the Board of Education certifies that after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**EXHIBIT A**

**2. Resolution No. 0524-02**

Motion to approve attached Transfer List/Batch Appropriations Adjustments for **March 2024**.

**EXHIBIT B**

**3. Resolution No. 0524-03**

Motion to approve attached Bills and Claims report.

**EXHIBIT C**

**4. Resolution No. 0524-04**

Motion to approve the minutes from April 24, 2024.

**EXHIBIT D**

**5. Resolution No. 0524-05**

Motion to approve the Executive Minutes from April 24 2024.

**6. Resolution No. 0524-06**

Motion to approve contract between Laurel Springs Board of Education and Professional Medical Staffing for the 2024-2025 school year.

**EXHIBIT E**

**7. Resolution No. 0524-07**

Motion to approve the superintendent's HIB recommendation as discussed at the prior month's meeting.

**8. Resolution No. 0524-08**

Motion to approve the following Professional Developments.

Mrs. Maienza 5/16/24 Cutting Edge Strategies -2<sup>nd</sup> Gr. \$279.  
(Corrected Date)

Mr. White 5/22/24 Building Classroom Thinking 199.

**9. Resolution No. 0524-09**

Motion to approve the following certificated staff a listed below for the 2024-2025 school year.

Lucinda Garvey  
Vicki Bill  
Janet Cybulski  
Michelle Cruz  
Lisa Corrigan  
Brian Hofacker  
Grace Cooney  
Alexa Davis  
Ruby Murrani

Kasey Rabena  
Bart White  
Deborah McLaughlin  
Jennifer Maienza  
Taron Leidy  
Julie Knipfer  
Deborah Bertolino  
Kelly Ingenito  
Aubrey Craig

**10. Resolution No. 0524-10**

Motion to approve the following Paraprofessional/Instructional Aides for the 2024-2025 school year.

Kristin Laurenzi  
Devon Lucier  
Jarred Matchett

Stephanie Carozza  
Ashley Kirkpatrick

**11. Resolution No. 0524-11**

Motion to approve the following non-union staff for 2024-2025.

Sharon Isard	12 months (Full-Time)
Jane DiOrio	12 months (Full-Time)

**12. Resolution No. 0524-12**

Motion to approve the following stipend position for 2024-2025. Stipends will be paid at the contracted rate.

Head Teacher/Affirm. Action Officer	Julie Knipfer
Anti-Bullying Coordinator	Julie Knipfer
CST Coordinator	Deborah McLaughlin
Substitute Coordinator	Jane DiOrio
Safety Coordinator	Bart White
Title I Coordinator (funded through grant)	Janet Cybuski
Technology Coordinator	Taron Leidy

**13. Resolution No. 0524-13**

Motion to approve the following certificated staff members for the 2024-2025 Summer Dragon Camp (July 9, 2024 to August 8, 2024)

Brian Hofacker	Bart White
Vicki Bill	Ruby Murrani
Julie Knipfer	

**14. Resolution No. 0524-14**

Motion to approve the following Paraprofessional Support Staff for the 2024 summer academic programs.

Ashley Kirkpatrick  
Jarred Matchett

**15. Resolution No. 0524-15**

Motion to approve the following certificated staff members for the 2024 ESY Summer Program. (July 9, 2024-August 8, 2024)

Alexa Davis            Grace Cooney

**16. Resolution No. 0524-16**

Motion to approve the following awards for Promotion June 2024.

Jack Hagen Memorial Service Award	\$40.
Miriam Prince-Best All Around Student	\$40.
Best Overall Performance-Language Arts	\$25.
Best Overall Performance-Math	\$25.
Best Overall Performance-Science/Health	\$25.
Best Overall Performance-Social Studies	\$25.
Safety of the Year	\$25.
Miriam Prince-Most Cooperative/Congenial	\$25.
Tom Buchanan Citizenship Award	\$25.
Best Female PE Student	\$25.
Best Male PE Student	\$25.
Best Female Literature Alive	\$25.
Best Male Literature Alive	\$25.
Choral Award	\$25.
Technology Award	\$25.
Boro Award-Highest Ranking	Boro
Boro Award-2 <sup>nd</sup> Highest	Boro
Mrs. Debra Ann Head Award	\$40.
Outreach/Creative Arts	\$40.
Betty Lou Hannah Award	\$40.
Leo Club Member of Year	\$25.

Enthusiastic Citizen Award (Sponsored by The Redstreak Family)	\$100.
Excellence English-Yellin	\$50.
(2) Thomas Buchanan Awards-Yellin	\$50. Each
Highest LS student at Sterling	\$100.
Presidential Academic Achievement Award	Cert. only
Determination Award (Sponsored by The Stones Family)	\$75.

**17. Resolution No. 0524-17**

Motion to approve contract between RFP. Solutions Inc. and Laurel Springs Board of Education for Service-Maintenance contract on telecommunications and emergency strobe notification systems. Contract will run from 7/1/24 to 6/30/25.

**EXHIBIT F**

**18. Resolution No. 0524-18**

Motion to accept letter of resignation from Ryan Mahlman effective June 30, 2024 or as determined by contract.

**EXHIBIT G**

**19. Resolution No. 0524-19**

Motion to accept letter of resignation from Travis Crane effective 5/24/24.

**EXHIBIT H**

**20. Resolution No. 0524-20**

**Resolution of the Laurel Springs Board of Education  
Authorizing Award of the Contract for**

**Project # 22204.b, the Building Number 1 HVAC Replacement**

**WHEREAS**, funding and architectural/engineering services have been provided for: The Building Number 1 HVAC Replacement; and

**WHEREAS**, bids were solicited and publicly opened on April 23, 2024; and

**WHEREAS**, the low base bid was submitted by Surety Mechanical Services of NJ, LLC for an amount of \$683,200, with deductions available with Bid Alternate No. 1- Delete Existing Louver Replacement of -\$15,000; and Bid Alternate No. 2- Delete HP 1 and HP 2 of -\$25,000.

**WHEREAS**, the Board of Education has obtained a grant from the State of New Jersey, Schools Development Authority for \$213,726.98 to carry out this project to replace the Building Number 1 HVAC units along with Capital Funds which are available; and

**WHEREAS**, the Laurel Springs Board of Education does have the necessary funds available to award the Base Bid with the deduction of Alternate No.1, and Bid Alternate No. 2, which results in an amount equaling \$643,200;

**NOW, THEREFORE BE IT RESOLVED** by the Laurel Springs Board of Education that the bid for the Building Number 1 HVAC Replacement at the Laurel Springs School, be awarded to:

**Surety Mechanical Services of NJ, LLC**  
**300 Thomas Avenue, Suite 201**  
**Williamstown, New Jersey 08094**  
For the amount of: \$643,200.00

DATED:  
YEAS:  
NAYS:

MOVED BY:  
SECONDED BY:

ATTEST:  
Date:

I hereby certify that the foregoing Resolution was adopted by the Laurel Springs Board of Education in the County of Camden, in the State of New Jersey at their meeting of May 15, 2024

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**21. Resolution No. 0524-21**

Motion to approve participation in the Public Employer Trust for Dental and Vision coverage from July 1, 2024 to June 30, 2025. There is no increase in rates from the current year.

**22. Resolution No. 0524-22**

Motion to approve summer curriculum writing. Payment based on negotiated contracted rate.

Jennifer Maienza  
Deborah McLaughlin  
Julie Knipfer



Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
that Resolutions 0524-01 - 22 are adopted.

**Old Business**

**New Business**

**Limited Citizen Participation-** This is the second of two opportunities in which the public would like to address the Board. The Board is limited in its ability to respond in public on the following matters: (Personnel, Litigation, Negotiations, Attorney-Client privilege).

**Executive Session**

**Adjournment**